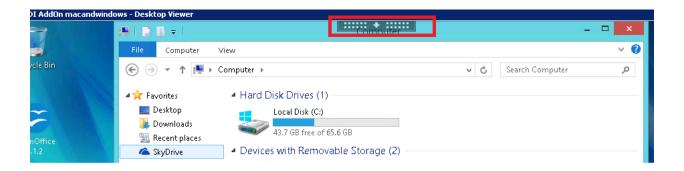


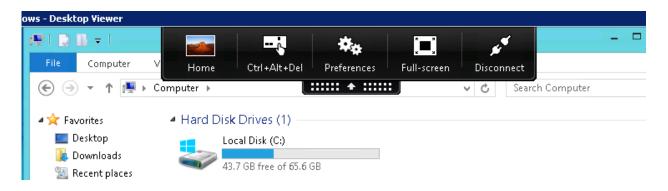
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## Local resource and file access on Citrix Receiver on windows

- 1. Login to your Citrix VDI from Citrix receiver.
- 2. Click on the drop down option at the top of Citrix receiver screen



3. Click on Preferences.



4. Click on File Access Select the option **"Ask me each time"** to access file on local computer from your Virtual Desktop.

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💓 Citrix Receiver - Desktop Viewer Preferences 🛛 🗙	
Display	Choose how to access files on your computer from your virtual desktop
File Access	
	O Read and write
📕 Flash	C Read only
	O No access
Mic & Webcam	• Ask me each time
<b>CİTRIX</b> .	Remember these settings for this virtual desktop
	OK Cancel Apply

Once you select "**Ask me each time**" option: Whenever you try to access drives or folders\files on your local machine from your Citrix VDI it will give you below prompt.

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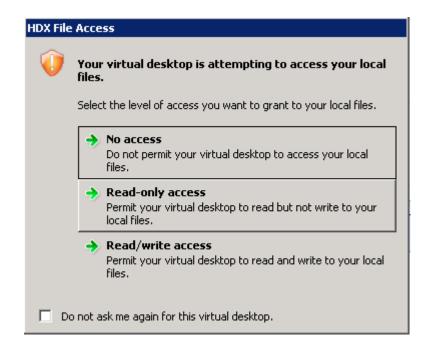








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You can select the option as per your preference.

- No Access: This option will not give access to your VDI of your local machine files.
- Read-only access: This option will permit your virtual desktop to only read but will not grant permission to edit any of the files on local machine.
- Read/Write access: This option will give both read and write access to your virtual desktop for files on your local machine.

**Note:** Selecting "Do not ask me again for this Virtual Desktop" will ensure that you are not prompted for permission the next time you try to access same file/folder or drives of your local machine.

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